



General Data Protection Regulation (GDPR)

Introduction

The General Data Protection Regulation (GDPR) was introduced by the Parliament of the European Union (EU) and took effect across Europe, including the UK, on 25th May 2018. It replaces the existing law on data protection and gives individuals more rights and protection in how their personal data is used by organisations. Personal data is information about a living person which is capable of identifying them (e.g. their name or address).

From 25th May 2018, people need to give their consent before we can send out communications from the school. This consent must be clear and unambiguous, some form of positive 'opt in'. All organisations must comply with these requirements.

To abide by the regulations, please ensure you complete the online form accessed via the link sent to you by school. Failure to provide this consent will result in us not being able to correspond with you.

Information supplied will be held by the school on a password-protected computer, solely for the use of school. Hard copies will also be kept for emergency contact purposes, in line with our Critical Incident Policy. Any data stored by the school will not be disclosed to a third party without consent.

What are the rights of individuals?

There are a number of rights of individuals, provided within the GDPR regulations. These include:

- a) The right to be informed about how information is to be used
- b) The right to be given confirmation that data is being processed correctly, and the right to have access to personal data if required, in order to check the use and accuracy of that data
- c) The right to have personal data corrected if it is inaccurate or incomplete
- d) The right to be forgotten and have personal data deleted
- e) The right to restrict processing of personal data in certain circumstances
- f) The right to obtain and reuse personal data for your own purposes across different services
- g) The right to object to processing in certain circumstances
- h) Protection against the risk that a potentially damaging action is taken without human intervention